

Agreed conditions

5. A register/log containing the names, badge number, dates & times of duty of security staff

and any incidents that occur shall be kept and made available to the Police and Licensing Authority

6. The total number of people permitted on the premises including staff and performers shall not

exceed 240.

7. A copy of the premises licence summary including the hours which licensable activities are

permitted shall be visible from the outside of each entrance to the premises.

10. Notices requesting customers to leave quietly shall be displayed at each exit.

12. No children shall be admitted unless accompanied by a responsible adult.

13. No children shall be admitted on the premises after 22:00 hours.

1. CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police

and authorised Officers from Brent Council. This must comply with the Data Protection Act including signage.

2. A CCTV camera shall be installed to cover the main entrance of the premises and further

cameras installed to cover Drakes Courtyard (Designated Smoking Area).

3. The CCTV system shall be capable of obtaining clear facial recognition images and a clear

head and shoulder image of every person entering or leaving the premises.

4. The licence holder, DPS or nominated duty manager must inspect and test that the CCTV is

operational and working correctly on a weekly basis. A signed and dated recorded of the CCTV

examination and any findings shall be kept on the premises and made available to the police

and licensing authority upon request.

Door Supervisors/Staff

5. Two door supervisors will be on duty from 10pm on weekend nights and a third will be employed from 130am. Sourced from the SIA's register of approved contractors.

6. All door supervisors shall be clearly visible and wear yellow or orange high visibility vests, jackets or armbands so as they are clearly identifiable and visible to guests, staff and on CCTV.

7. A non-fixed roped off area shall be in place from the premises entrance leading to the left on weekends (and when demand requires it in the week) to prevent customers obstructing the public highway.

8. A designated smoking area shall be located from the side of premises to end of the building boundary line in Drakes Courtyard. A non-fixed roped shall be placed in the designated smoking area.

9. No more than 10 customers shall be permitted in the designated smoking area. It will be the duty of the SIA staff or Good Ship door staff to monitor the area on a regular basis.

Bottles and Glasses

10. Customers shall not be permitted to take any open drink containers outside the premises as defined on the plan submitted to and approved by the Licensing Authority.

Proof of Age

11. A "Challenge 25" policy shall be adopted and adhered to at all times.

12. Refusals will be noted in the incident book including the person who refused the sale and why.

Drugs & Weapons

13. Notices clearly explaining the licensee's drugs and weapons policy shall be displayed at the entrance and at suitable places throughout the premises.

14. Toilets shall be checked every 2 hours for the use of drugs and other illegal activities.

15. A toilet checklist shall be displayed on the wall in all toilets. Staff shall use these checklists

to record their name and certify the time of the check. Checklists are to be replaced daily and all

old checklists must be retained and made available for inspection by the police and authorised

officers from Brent Council.

General

16. Notices explaining the licensee's policy on admission and searching shall be placed at each

entrance.

17. An incident log shall be kept at the premises, and made available for inspection on request

to an authorised officer of Brent Council or the Police, which will record the following:

- (a) all crimes reported to the venue
- (b) all ejections of patrons
- (c) any complaints received
- (d) any incidents of disorder
- (e) all seizures of drugs or offensive weapons
- (f) any faults in the CCTV system or searching equipment or scanning equipment

- (g) any refusal of the sale of alcohol
- (h) any visit by a relevant authority or emergency service